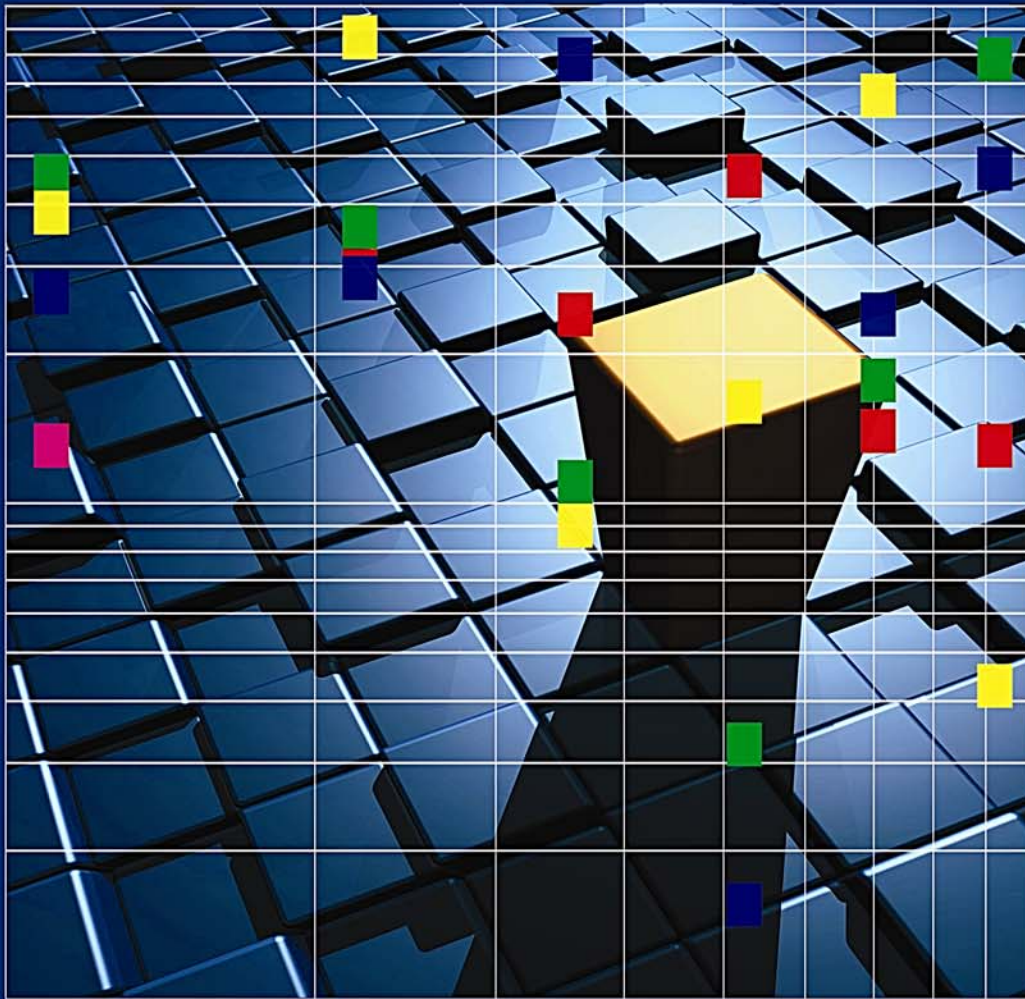




VSE Corporation
2550 Huntington Avenue
Alexandria, VA 22303-1499
(877) 456-7479 (Toll Free)

General Services Administration (GSA) Federal Supply Service Authorized Federal Supply Schedule Price List



Management, Organizational and Business Improvement Services (MOBIS)

FSC Group 874
Contract Number: GS-10F-0103J

**General Services Administration (GSA)
Federal Acquisition Service Authorized Federal
Supply Schedule, Price List and Catalog**

**MANAGEMENT, ORGANIZATIONAL and BUSINESS
IMPROVEMENT SERVICES (MOBIS)**

FSC Group 874

Contract Number: GS-10F-0103J



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Business Size: Large

ISO 9001:2000 Registered company



Contract Period: Basic: May 15, 1999 through May 14, 2004; **Option 1:** May 15, 2004 through May 14, 2009; **Option 2:** May 15, 2009 through May 14, 2014
Price list as of May 15, 2009

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*TM, a menu-driven database system. The Internet address for *GSA Advantage!*TM is <http://www.fss.gsa.gov>.

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Introduction

The services to be provided under this Management, Organizational, and Business Improvement Services (MOBIS) schedule include a broad range of consulting, facilitation, project management, survey, and training support to improve plans, policies, practices, processes, and procedures. The emphasis of the services to be provided under MOBIS is oriented towards promoting efficiencies and productivity enhancements through reinvention, re-engineering, planning and analysis, improved skill-set development, facilitation of change, and implementation of practical quality and business applications.

VSE Corporation offers an extensive team of professional consultants who are accessible through its MOBIS schedule. These consultants are expert in meeting the challenges of today's business environment and offering innovative and creative solutions for tomorrow through exceptional leadership and authoritative expertise. VSE Corporation and its subsidiaries possess diverse capabilities. We also offer supplemental and confluent business assessment, management planning and reinvention expertise through our teaming partner, Liberty Systems. We offer time-tested off-the-shelf training courses as well as custom-designed training programs which use formal classroom or less-formal workshop settings. This training provides a catalyst for understanding, accepting, and promoting change by individual employees and within the overall business environment.

VSE Corporation had many of its operating and administrative divisions ISO 9001:1994 registered in January 1999. While all VSE operating divisions are not currently registered, all divisions are working towards their registration and all follow the same procedures that supported the registration. We are listed in the ISO 9001 - Lloyd's Register Quality Assurance which is accredited by the National Accreditation of Certification Bodies.

1a. Table of Awarded Special Item Numbers. The following table identifies the schedule of items, by Special Item Number (SIN), that are available through this MOBIS schedule. Each SIN has been cross-referenced to the page where pricing information and catalog descriptions are located in this schedule.

SIN	Description	Schedule of Items Page No.	Price List Information Page No.
874-1 & 874-1 RC	Consulting Services	5	15
874-2 & 874-2 RC	Facilitation Services	5	15
874-3 & 874-3 RC	Survey Services	6	15
874-4 & 874-4 RC	Training Services	6	17
874-5 & 874-5 RC	Support Products	6	21
874-6 & 874-6 RC	Privatization Support Services and Documentation (A-76)	6	15
874-7 & 874-7 RC	Program Integration and Project Management Services	7	15

1b. Identification of Lowest Unit Price. Prices shown in our price lists herein are the lowest unit price offered. There is no differentiation in pricing between geographic locations.

2. **Maximum Order.** Orders that exceed \$1,000,000 may be accepted or returned within 5 days from receipt with a written notice stating reason for non-acceptance. An ordering activity may seek a price reduction for an order that exceeds the maximum order amount of \$1,000,000.
3. **Minimum Order.** The minimum dollar value of orders to be issued is \$300.
4. **Geographic Coverage.** The geographic coverage of this contract encompasses the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and Puerto Rico. In addition, coverage may also include any country in which trade is not prohibited by the United States Government, subject to negotiation on an individual task order basis.
5. **Discount From Price List.** Prices shown on the Price List provided herein are net prices. Basic discounts have been deducted. Orders for services provided on-site using 100% Government furnished facilities are eligible to receive a 20% discount off the published prices.
6. **Quantity Discounts.** None offered.
7. **Prompt Payment Terms.** Prompt payment terms are 0%, net 30 days from date of invoice.
8. **Government Credit Cards.** All Government purchase/credit cards are accepted.
9. **Foreign Items.** None offered.
10. **Time of Delivery.** Specific delivery time(s) will be established for individual task orders and approximated at 30 days from receipt of an order.
11. **Expedited Delivery.** Expedited delivery is negotiated on a case-by-case basis.
12. **Overnight and 2-Day Delivery.** Overnight and two-day deliveries for all items contained in all SINs (874-1 through 874-5) will be arranged as negotiated on a case-by-case basis.
13. **Urgent Requirements.** Every effort will be made to respond within specified times to fulfill urgent requirements. Specific response times will be negotiated on a case-by-case basis.
14. **F.O.B. Points.** All deliveries are made F.O.B. destination unless otherwise negotiated and indicated in Blanket Purchase Agreements (BPAs) or individual task orders.
15. **Ordering Address:**

VSE Corporation
2550 Huntington Avenue
Alexandria, VA 22303-1499
Toll Free Ordering Desk: (877) 456-7479
16. **Payment Addresses:**

(EFT Address)
Citizen Bank of Pennsylvania
Routing Transfer Number: 036076150
VSE Depositor Account No.:6202211036

(Postal Address)
W8355 VSE Corporation
P.O. Box 7777
Philadelphia PA 19175-8355

17. **Warranty Provision.** No commercial warranty is offered.
18. **Terms and Conditions of Government Purchase Card Acceptance.** Purchase/credit cards are accepted at all authorized monetary levels by authorized Government Representatives.
19. **Terms and Conditions for Other Services.** Training courses offered under SIN 874-4 are provided by qualified instructors at the location of record where the instructor is assigned. Training at other locations is available, but is subject to applicable time and long distance travel expenses. Other direct charge (ODC) items necessary to perform the services required under MOBIS are authorized and reimbursed at cost (no fee).
20. **List of Service Distribution Points.** See Appendix A for specific office locations.
21. **Year 2000 (Y2K) Compliance:** All products and services offered under this schedule are Y2K compliant.
22. **Environmental Attributes.** Wherever possible, electronic media or recycled paper products will be used in the preparation of deliverable products.
23. **Blanket Purchase Agreement (BPA).** The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. The MOBIS Schedule contract contains all necessary BPA provisions. Government ordering offices may use BPAs to establish accounts with VSE to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times. Additional information and a sample BPA are provided as Appendix B.
24. **Price Reductions.** There may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements may offer the ordering office the opportunity to secure greater discounts. While not all requirements are subject to further price reductions, there are special circumstances where schedule users or individual agencies may be offered additional price reductions.
25. **Contractor Team Arrangements.** “Contractor Team Arrangements” (see FAR 9.6) can be used to provide complete and comprehensive solutions when responding to customer agency requirements. This offers maximum flexibility and allows innovative acquisition methods when using Federal Supply Schedules. VSE Corporation utilizes “Contractor Team Arrangements” as value-added and complementary capabilities to provide customer agencies with the best possible support. For additional information on the use of “Contractor Team Arrangements,” please contact VSE GSA toll free at (877) 456-7479.

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26. **Ordering Information.** To place an order, contact the VSE GSA toll free order desk at (877) 456-7479. We will be glad to walk you through the simplified acquisition process made easy by GSA. Please also use this number for discussions on MOBIS contract scope, task characteristics, capabilities, team arrangements, BPAs, schedule and/or delivery.
27. **Other Direct Costs (ODCs).** In accordance with the applicable Disclosure Statement, any Other Direct Costs incurred would be billed to include applicable indirect costs such as General & Administrative (G&A) and/or Material/Handling (M&H) costs.

Attachment 1

**SCHEDULE OF ITEMS
BY SPECIAL ITEM NUMBER (SIN)**

SIN 874-1 & 874-1 RC: Consulting Services

Labor Category Title

- Program Director I
- Program Director II
- Program Manager
- Sr. Organizational Transformation Consultant
- Sr. Curriculum Development/Presentation Consultant
- Sr. Technical Staff I
- Sr. Technical Staff II
- Sr. Technical Staff III
- Sr. Consultant
- Consultant
- Associate I
- Associate II
- Sr. Administrator
- Administrator
- Program Analyst
- Systems Engineer
- Systems Analyst
- Business Applications Specialist
- Sr. Logistics Management Specialist
- Logistics Management Specialist I
- Logistics Management Specialist II
- Educational/Training Specialist
- Analyst I
- Analyst II
- Administrative Assistant
- Technical Writer
- Research Analyst I
- Research Analyst II
- Data Technician I
- Data Technician II
- Technical Support I
- Technical Support II
- Technical Intern

SIN 874-2 & 874-2 RC: Facilitation Services

Labor Category Title

- Program Director I
- Program Director II
- Program Manager
- Sr. Organizational Transformation Consultant
- Sr. Curriculum Development/Presentation Consultant
- Sr. Technical Staff I
- Sr. Technical Staff II
- Sr. Technical Staff III
- Sr. Consultant
- Consultant
- Program Analyst
- Systems Analyst
- Associate II
- Facilitator
- Organizational Performance Analyst
- Analyst I
- Analyst II
- Administrative Assistant
- Data Technician I
- Data Technician II
- Technical Support II
- Technical Intern
- Systems Engineer

SIN 874-3 & 874-3 RC: Survey Services*Labor Category Title*

- Sr. Organizational Transformation Consultant
- Sr. Administrator
- Administrator
- Program Analyst
- Systems Analyst
- Organizational Performance Analyst
- Statistician
- Research Analyst I
- Research Analyst II
- Data Technician II

SIN 874-4 & 874-4 RC: Training Services*Training Course Title*

- Mission and Vision Training Workshop
- Management Transformation Program Training
- Strategic Planning Training Workshop
- Team Building Training Workshop
- Understanding the Human Factors of Change Management Training
- Awareness and Certification Process of ISO 9000 (Workshop)
- Six Sigma Executive Workshop
- Six Sigma Champion Workshop
- Six Sigma Green Belt Workshop
- Six Sigma Black Belt Workshop
 - Six Sigma Black Belt Workshop - Phase I
 - Six Sigma Black Belt Workshop - Phase II
- Lean Production and Supply Chain Management Workshop
- Project Management Workshop with Software Instruction
- Six Sigma Lean Enterprise Executive Champion Workshop
- Six Sigma Lean Enterprise Green Belt Workshop (Green Belt Plus Parts 1 & 2)
- Six Sigma Lean Enterprise Black Belt Workshop
 - Six Sigma Lean Enterprise Black Belt Workshop – Part 1I
 - Six Sigma Lean Enterprise Black Belt Workshop – Part 2
- Introduction to Project Management
- Introduction to Probability & Statistics Workshop
- Probability and Statistics for Engineers and Scientists Workshop
- Introduction to Reliability Engineering

SIN 874-5 & 874-5 RC: Support Products*Other Related Support Items*

- Video Tape
- Training Manual
- Transparencies

SIN 874-6 & 874-6 RC Privatization Support Services and Documentation (A-76)*Labor Category Title*

- Program Director I
- Program Director II
- Program Manager
- Sr. Organizational Transformation Consultant
- Sr. Curriculum Development/Presentation Consultant
- Sr. Technical Staff I
- Sr. Technical Staff II
- Sr. Technical Staff III
- Sr. Consultant
- Associate I
- Associate II
- Facilitator
- Organizational Performance Analyst
- Sr. Administrator
- Administrator
- Program Analyst
- Systems Engineer
- Consultant
- Systems Analyst
- Business Applications Specialist
- Sr. Logistics Management Specialist
- Logistics Management Specialist I
- Logistics Management Specialist II
- Educational/Training Specialist
- Analyst I
- Analyst II
- Administrative Assistant
- Technical Writer
- Research Analyst I
- Research Analyst II
- Data Technician I
- Data Technician II
- Technical Support I
- Technical Support II
- Technical Intern

SIN 874-7 Program Integration and Project Management Services*Labor Category Title*

- Program Director I
- Program Director II
- Program Manager
- Sr. Organizational Transformation Consultant
- Sr. Curriculum Development/Presentation Consultant
- Sr. Technical Staff I
- Sr. Technical Staff II
- Sr. Technical Staff III
- Sr. Consultant
- Consultant
- Associate I
- Associate II
- Facilitator
- Organizational Performance Analyst
- Sr. Administrator
- Administrator
- Program Analyst
- Systems Engineer
- Systems Analyst
- Business Applications Specialist
- Sr. Logistics Management Specialist
- Logistics Management Specialist I
- Logistics Management Specialist II
- Educational/Training Specialist
- Analyst I
- Analyst II
- Administrative Assistant
- Technical Writer
- Research Analyst I
- Research Analyst II
- Data Technician I
- Data Technician II
- Technical Support I
- Technical Support II
- Technical Intern

MOBIS LABOR CATEGORY DESCRIPTIONS

Title: Logistician

Job Duties/Qualifications: Experienced at performing comprehensive studies and analyses of logistics systems and planning. Performs process and procedural reviews; defines logistics system requirements; and evaluates logistics pipelines. Also performs inventory assessment, maintenance workload planning, and responding to program action items. Participates in logistics forums and provides facilitation services between government departments, agencies, and industry.

Minimum Education/Experience: An undergraduate degree in business or science and relevant experience in logistics or an equivalent combination of education and experience is required. Two years of relevant experience may be substituted for one year of education in the appropriate curriculum.

Title/Level	Minimum Education	Minimum Experience
Logistician I	Associate's Degree	8 years
Logistician II	Associate's Degree	12 years



Title: Program Director

Functional Responsibility: Strategically plans and organizes resources to accomplish management, organizational, and business improvement services (MOBIS). Provides senior-level management in coordination of MOBIS efforts with agency executive and senior level managers. Provides senior-level consultant services to address complex management, organizational, and business issues to develop reinvention strategies, organizational realignments, and productivity enhancements. Provides expert policy guidance, advice, and planning. Assesses and proposes policy changes. Provides leadership in government and industry meetings, briefings, and forums to facilitate exchange of ideas and concepts. Addresses issues of concern such as downsizing, restructuring, outsourcing, and privatization. Provides facilitation services to promote total quality management and leadership.

Minimum Education – Minimum/General Experience: A graduate degree in administration, management, science, or engineering and ten years experience in senior executive level management positions in government or industry; or a Bachelor's degree in administration, business, science, or engineering, and fifteen years experience in senior executive level management positions in government or industry; or an equivalent combination of education and experience. The degree of competency and depth of capability increases according to the minimum education and experience required for each level offered.

Title/Level	Minimum Education	Minimum Experience
Program Director I	Master's degree	10 years
Program Director II	Bachelor's degree	15 years

Title: Program Manager

Functional Responsibility: Performs organizational assessments and develops plans for focusing and implementing reinvention strategies. Has experience in developing downsizing approaches and procedures. Assists in identifying candidates for outsourcing and privatization while refocusing on core mission objectives. Prepares mission and vision statements, plans, and related doctrine to guide efforts toward implementation. Coordinates efforts and provides leadership in government and industry meetings. Provides internal planning, guidance, and management structure for tracking accomplishment of work assigned.

Minimum Education – Minimum/General Experience: A graduate degree in administration, business, engineering, or science and six years of relevant experience; or an equivalent combination of education and experience.

**Title: Sr. Organizational Transformation Consultant**

Functional Responsibility: Designs and implements complex organizational change which addresses strategic, structural, process and behavioral factors. Develops strategic plans, business plans, organizational assessments, cultural change programs and business process improvements. Assists governmental agencies in implementing the Government Performance and Results Act in strategic planning and the executive order directed toward

labor management partnerships.

Minimum Education – Minimum/General Experience: A graduate degree in business administration and ten years of relevant experience or an equivalent combination of education and experience.

Title: Sr. Curriculum Development and Presentation Consultant

Functional Responsibility: Designs and presents complex training programs which addresses strategic, structural, process, and behavioral factors. Develops customized training courses for strategic plans, business plans, organizational assessments, cultural change programs, and business process improvements. Develops and presents executive leadership training programs based on advanced business management precepts.

Minimum Education – Minimum/General Experience: A graduate degree in business administration and five years of relevant experience or an equivalent combination of education and experience.

Title: Senior Technical Staff

Functional Responsibility: Demonstrates familiarity with program product, and project financial and management principles. Knowledgeable in technology development and application, project execution, evaluation and planning, process engineering and technology transfer. Must be recognized in industry as having expertise in the business or engineering area of endeavor. Shall possess general experience with one or more of the following: contract and personnel management, client interaction, product development/ management, budget and resource management, performance-based contracting, workforce skills assessment, or metrics/performance accountability.

Minimum Education – Minimum/General Experience: An undergraduate degree in engineering, science, management, economics, or communications and general business or engineering experience. A graduate

degree may be substituted for two years of experience. The degree of competency and depth of capability increases according to the minimum education and experience required for each level offered.

Title/Level	Minimum Education	Minimum Experience
Senior Technical Staff I	Bachelor's or Master's degree	14 years
Senior Technical Staff II	Bachelor's or Master's degree	12 years
Senior Technical Staff III	Bachelor's degree	10 years

Title: Sr. Consultant

Functional Responsibility: Designs, facilitates, and implements complex organizational change that addresses strategic, structural, process, and behavioral factors. Develops strategic plans, business plans, organizational assessments, cultural change programs, and business process improvements. Assists governmental agencies in implementing the Government Performance and Results Act in strategic planning and the executive order directed towards labor-management partnership. Provides leadership in government and industry meetings, briefings, and forums to facilitate the exchange of ideas and concepts. Develops benchmarks, baselines, and metrics.

Minimum Education – Minimum/General Experience: A graduate degree in organizational development, administration, business, engineering, or science and six years of relevant experience; or an equivalent combination of education and experience.



Title: Consultant

Functional Responsibility: Performs studies and reviews of management and organizational structures to evaluate performance relative to business objectives. Advises and provides facilitation services relative to business strategies and realignment issues to focus on most beneficial objectives. Provides strategic advice and plans for systematic downsizing, outsourcing, and privatization. Addresses issues affecting management and workforce to improve productivity while reengineering the organization. Provides assistance in the evaluation, auditor service, and implementation support of quality standards to achieve certification. Provides leadership in government and industry meetings, briefings, and forums to facilitate the exchange of ideas and concepts.

Minimum Education – Minimum/General Experience: A graduate degree in administration, business, engineering, or science and four years of relevant experience; or an undergraduate degree in same and ten years of relevant experience; or an equivalent combination of education and experience.

Title: Associate

Functional Responsibility: Facilitates management, functional, business process, and procedural assessments to identify candidate areas for reengineering, realignment, or improvement considering quality, efficiency, and effectiveness. This may involve management, technical, engineering, communications, manufacturing, and/or production and include administrative, financial, and/or operational aspects of a government or industry enterprise. Performs engineering, technical and/or

process analyses, documenting current state and designing future state performance criteria. Demonstrates strong knowledge of technology development and application, project execution, evaluation and planning, process reengineering, and/or technology transfer specific to one or more of the following: energy efficient technologies, alternate and advanced power, electronic or mechanical technology development, facility planning and design, environmental technologies; advanced fossil fuels recovery, development, and use; environmental restoration; waste management technologies; nuclear strategic processes; and other general technology-driven areas.

Minimum Education – Minimum/General Experience: An undergraduate degree in engineering, science, business, economics, computer science, communications, or in the arts, or an equivalent combination of education and experience. A graduate-level degree may be substituted for two years of experience. The degree of competency and depth of capability increases according to the minimum education and experience required for each level offered.

Title/Level	Minimum Education	Minimum Experience
Associate I	Bachelor's degree or equivalent	8 years
Associate II	Bachelor's degree or equivalent	6 years

Title: Facilitator

Functional Responsibility: Plans, evaluates, and conducts facilitated meetings between executive-level industrial decision makers, and government leaders and program managers. Specifies consensus decision techniques, determines agenda and goals in coordination with sponsor. In addition, identifies appropriate number and technical/management level attendees; selects and, if necessary, trains other facilitator staff; directs preparation of materials and meeting objectives; communicates issues and problems; and works to identify consensus solutions between government and industry representatives. Documents results and provides direction and advice to all levels of personnel involved in the process.

Minimum Education – Minimum/General Experience: A graduate degree and formal training in facilitating techniques and six years of relevant experience; or an equivalent combination of education and experience.

Title: Organizational Performance Analyst

Functional Responsibility: Reviews, analyzes and develops data and information for application to organizations, management teams, and leaders. The information is used to provide organizational assessments; prepare data and materials to construct customized workshop and training exercises; develop individual and team work-style preferences and reports; and develop customized organizational development, planning and team-building tools. Support includes management and assistance in the development and preparation of information for final reports, briefings and presentations.

Minimum Education – Minimum/General Experience: An undergraduate degree (is preferred but not required) in business administration and five years of relevant experience or equivalent combination of education and experience.

Title: Sr. Administrator

Functional Responsibility: Reviews and develops recommendations to public policies and procedures for application of government reinvention initiatives to improve customer service, develop measurable benchmarks, and streamline administrative processes and procedures. Support will include expert public administration advice, guidance, and consultation. Will provide leadership at open government and industry forums and briefings to facilitate the exchange of ideas and concepts, as well as program status.

Minimum Education – Minimum/General Experience: A graduate degree in administration, management, or science and six years of relevant experience; or an equivalent combination of education and experience.

Title: Administrator

Functional Responsibility: Reviews and develops recommendations to public policies and procedures for application of government reinvention initiatives to improve customer service, develop measurable benchmarks, and streamline administrative processes and procedures. Support includes expert public administration advice, guidance, and consultation. Provides participation in open government and industry forums and briefings to facilitate the exchange of ideas and concepts, as well as program status.

Minimum Education – Minimum/General Experience: An undergraduate degree in administration, management, or science and four years of relevant experience; or an equivalent combination of education and experience.

Title: Program Analyst

Functional Responsibility: Develops program performance metrics and techniques for documenting and projecting future performance of individual program elements and broader agency sub-components. Implements measurement techniques based on engineering benefit/cost fundamentals including financial analysis of decisions, effects of policy and program alternatives on financial attractiveness of options, and behavioral science. Develops systems for management of quality metric data acquisition, and analyzes performance (both retrospectively and prospectively) against specific measures related to program goals and objectives.

Minimum Education – Minimum/General Experience: A graduate degree in science or art, and a minimum of four years of relevant experience; or an equivalent combination of progressive relevant experience performing similar duties.

**Title: Systems Engineer**

Functional Responsibility: Performs engineering evaluations from a systems perspective. Provides an engineering specialty service such as aerospace, chemical, electronic, electrical, environmental, industrial, mechanical, or nuclear to assess methods and techniques employed to identify hardware/software process and/or procedural problems unique to a particular engineering discipline or across a combination of engineering disciplines. Performs quality program assessments to develop recommendations for eliminating systemic problems that affect productivity, reliability, quality of product or service, and overall customer satisfaction.

Minimum Education – Minimum/General Experience: An undergraduate degree in engineering, science, or business, and six years of relevant experience; or an equivalent combination of education and experience.

Title: Systems Analyst

Functional Responsibility: Provides analytical support in the assessment of employed or proposed systems. Develops benchmarks for measuring system and sub-component performance. Performs “what-if” and cause-and-effects analyses. Performs research to identify dysfunctional systems and offers innovative solutions for practical applications of commercial-off-the-shelf (COTS) or customized products to promote productivity enhancements. Creates databases from retrospective and prospective data and information to assist in system analysis efforts.

Minimum Education – Minimum/General Experience: An undergraduate degree in business, science, or engineering and four years of relevant experience; or an equivalent combination of education and experience.

Title: Business Applications Specialist

Functional Responsibility: Performs studies and analyses to develop improvements to management, organization, and business applications for the advancement of quality and efficiency enhancements through reengineering techniques. Evaluates and assesses business applications for practicality and efficiency, and provides recommendations on areas where productivity improvements can be achieved. Participates in government and industry forums and briefings to facilitate discussions on topics such as common use of business applications between among various agencies.

Minimum Education – Minimum/General Experience: An undergraduate degree in business, administration, science, or engineering and four years of relevant experience; or an equivalent combination of education and experience.

Title: Logistics Management Specialist

Functional Responsibility: Performs comprehensive studies and analyses of logistics systems and planning. Performs process and procedural reviews; provides support in the definition of logistics systems; models, simulates and evaluates logistics pipelines; and provides in-depth reports on achievable quality and productivity enhancements. Studies management and organizational relationships and provides advice on implementation strategies for outsourcing, privatization, and optimization. Participates in logistics forums and provides facilitation services between government departments, agencies, and industry.

Minimum Education – Minimum/General Experience: An undergraduate degree in business or science and relevant experience; or an equivalent combination of education and experience.

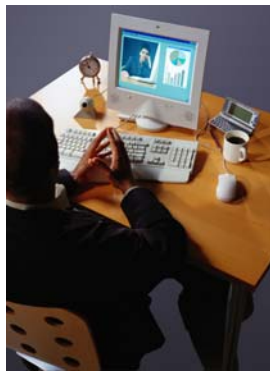
Title/Level	Minimum Education	Minimum Experience
Sr. Logistics Management Specialist	Bachelor's degree or equivalent	10 years
Logistics Management Specialist I	Bachelor's degree or equivalent	6 years

Logistics Management Specialist II	Bachelor's degree or equivalent	4 years
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Title: Educational/Training Specialist

Functional Responsibility: Prepares educational and instructional course materials such as outlines, instructor's guides, student workbooks, instructional presentation media, test booklets, and survey forms. Develops interactive courseware content and coordinates courseware automation. Provides instruction to individuals, teams, and groups on selected subject matter.

Minimum Education – Minimum/General Experience: A graduate degree in art, science, business administration, education, or counseling and four years of relevant experience; or an equivalent combination of education and experience.



Title: Analyst

Functional Responsibility: Reviews and evaluates data and information from databases and computer-generated documents/reports. Knowledgeable of techniques for conducting research, review, and process analysis associated with technical, financial, and management-related functions. Skilled at working with computer-generated reports and extracting data from databases to develop and generate information and summary data; capable of generating process flow charts to support such activities as management, engineering and technical evaluations; able to perform management and financial record keeping, tracking, and reporting and validation of information in source documentation.

Minimum Education – Minimum/General Experience: A two-year degree is preferred but not required. An equivalent combination of education and experience may be substituted. The degree of competency and depth of capability increases according to the minimum education and experience required for each position offered.

Title/Level	Minimum Education	Minimum Experience
Analyst I	Associate's degree or equivalent	4 years
Analyst II	Associate's degree or equivalent	2 years

Title: Administrative Assistant

Functional Responsibility: Supports managers, engineers, or technicians in the administrative duties associated with accomplishing work assigned in civil, chemical, electronics, and/or mechanical disciplines. Must have an equivalent of at least two years of secretarial training or technical school and the ability to perform rudimentary spreadsheet and database entry and report generation.

Minimum Education – Minimum/General Experience: High school diploma and technical training, preferably with a technical school, is required.

Title: Technical Writer

Functional Responsibility: Collects technical data and information and prepares customized reports, technical documentation, training materials, presentation materials, process flow charts, procedural data, and meeting/briefing agendas, minutes, and action items. Provides editorial and quality assurance support for documents, data, training materials, and reports generated to support MOBIS.

Minimum Education – Minimum/General Experience: An undergraduate degree in art or science and two years of relevant experience; or an equivalent combination of education and experience.

Title: Statistician

Functional Responsibility: Performs empirical quantitative analysis to study business, management, organizational, and workforce behavior. Develops empirical tests such as goodness of fit, inferences of central tendency or dispersion, general distribution, association analysis, and randomness or trend. Data samples will be subjected to hypothesis testing to determine behavioral patterns and evaluate management and organizational tendencies. Data collection will result from identification of investigation to be conducted and theoretical approach to be used to describe empirical phenomena. Designs tests; performs hypothesis testing; and provides statistical inferences to support evaluation of business, management, and organizational attributes. Performs workforce skills assessment based on practiced and hypothetical scenarios. Establishes baselines and benchmarks for evaluation purposes. Performs quality related statistical process control through collection and testing of quality related data to determine the degree of success of the quality program. Identifies areas of concern and makes recommendations on opportunities for productivity improvements. Also performs cost/benefits analysis, life cycle cost analysis, and other related analyses.

Minimum Education – Minimum/General Experience: An undergraduate degree in business, engineering, math, or science and four years of relevant experience; or an equivalent combination of education and experience.

Title: Research Analyst

Functional Responsibility: Performs basic research and analysis to support management, organizational, and business improvement efforts. Prepares survey forms and conducts survey interviews. Compiles data, develops trend information, and prepares data and documentation to support report and presentation preparation.

Minimum Education – Minimum/General Experience: Two-year degree preferred, but not required, and relevant experience; or an equivalent combination of education and experience.

Title/Level	Minimum Education	Minimum Experience
Research Analyst I	Associate's degree or equivalent	1 year
Research Analyst II	High school diploma	2 years

Title: Data Technician

Functional Responsibility: Performs basic and complex data research and analysis to support management, engineering, and technical projects. Prepares data formats, collects and enters data into spreadsheets, and compiles data to develop and produce reports, information, data and documentation.

Minimum Education – Minimum/General Experience: Two-year college degree, or an equivalent combination of education and experience.

Title/Level	Minimum Education	Minimum Experience
Data Technician I	Associate's degree or equivalent	3 years
Data Technician II	Associate's degree or equivalent	2 years



Title: Technical Support

Functional Responsibility: Provides word processing, data entry, drafting, reproduction, and clerk support services to fulfill the technical preparation and delivery of documentation and data needed to support MOBIS professional and technical support personnel in the accomplishment of tasks assigned.

Minimum Education – Minimum/General Experience: High school diploma and technical school for functional area of support and relevant experience.

Title/Level	Minimum Education	Minimum Experience
Technical Support I	High school diploma	4 years
Technical Support II	High school diploma	2 years

Title: Technical Intern

Functional Responsibility: Provides basic research, data entry, reproduction, and/or clerk support services to assist in preparation and delivery of technical materials and documentation to support MOBIS professional and technical support personnel in the accomplishment of tasks assigned.

Minimum Education – Minimum/General Experience: High school diploma and general business experience.



PRICE LIST (SINs 874-1 & 874-1 RC, 874-2 & 874-2 RC, 874-3 & 874-3 RC, 874-6 & 874-6 RC, and 874-7 & 874-7 RC)

LABOR CATEGORY TITLE	PERFORMANCE PERIOD				
	15 May 2009 - 14 May 2010	15 May 2010 - 14 May 2011	15 May 2011 - 14 May 2012	15 May 2012 - 14 May 2013	15 May 2013 - 14 May 2014
Program Director I	230.51	237.43	244.55	251.89	259.45
Program Director II	198.86	204.83	210.97	217.30	223.82
Program Manager	135.21	139.27	143.45	147.75	152.18
Sr. Organizational Transformation/Consultant	212.51	218.89	225.46	232.22	239.19
Sr. Curriculum Development/ Presentation Consultant	172.67	177.85	183.19	188.69	194.35
Sr. Technical Staff I	174.00	179.22	184.60	190.14	195.84
Sr. Technical Staff II	146.39	150.78	155.30	159.96	164.76
Sr. Technical Staff III	126.14	129.92	133.82	137.83	141.96
Sr. Consultant	135.21	139.27	143.45	147.75	152.18
Consultant	118.14	121.68	125.33	129.09	132.96
Associate I	104.34	107.47	110.69	114.01	117.43
Associate II	76.61	78.91	81.28	83.72	86.23
Facilitator	84.74	87.28	89.90	92.60	95.38
Organizational Performance Analyst	53.13	54.72	56.36	58.05	59.79
Sr. Administrator	118.14	121.68	125.33	129.09	132.96
Administrator	96.75	99.65	102.64	105.72	108.89
Program Analyst	84.74	87.28	89.90	92.60	95.38
Systems Engineer	107.43	110.65	113.97	117.39	120.91
Systems Analyst	78.32	80.67	83.09	85.58	88.15
Business Applications Specialist	69.82	71.91	74.07	76.29	78.58
Sr. Logistics Management Specialist	96.75	99.65	102.64	105.72	108.89
Logistics Management Specialist I	69.82	71.91	74.07	76.29	78.58



Logistics Management Specialist II	59.38	61.16	62.99	64.88	66.83
Educational/Training Specialist	62.81	64.69	66.63	68.63	70.69
Analyst I	62.20	64.07	65.99	67.97	70.01
Analyst II	52.03	53.59	55.20	56.86	58.57
Administrative Assistant	46.65	48.05	49.49	50.97	52.50
Technical Writer	59.38	61.16	62.99	64.88	66.83
Statistician	69.81	71.90	74.06	76.28	78.57
Research Analyst I	50.61	52.13	53.69	55.30	56.96
Research Analyst II	45.65	47.02	48.43	49.88	51.38
Data Technician I	56.56	58.26	60.01	61.81	63.66
Data Technician II	47.17	48.59	50.05	51.55	53.10
Technical Support I	38.11	39.25	40.43	41.64	42.89
Technical Support II	33.66	34.67	35.71	36.78	37.88
Technical Intern	33.30	34.30	35.33	36.39	37.48
Director of Enterprise Excellence	372.21	383.38	394.88	406.73	418.93
Program Manager Enterprise Excellence	310.13	319.43	329.01	338.88	349.05
Senior Lean Six Sigma Master Black Belt	329.53	339.42	349.60	360.09	370.89
Lean Six Sigma Master Black Belt	300.47	309.48	318.76	328.32	338.17

PRICE LIST (SIN 874-4 Training Services)

Course Title: Mission and Vision Training Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
1	Minimum 10	3,835.19	3,950.25	4,068.76	4,190.82	4,316.55
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93

Course Title: Management Transformation Program Training						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
3	Minimum 10	11,506.27	11,851.46	12,207.01	12,573.22	12,950.41
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93

Course Title: Strategic Planning Training Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
2	Minimum 10	7,670.39	7,900.50	8,137.52	8,381.64	8,633.09
	Each Additional Student (Max 20)	278.92	287.29	295.51	304.79	313.93

Course Title: Team Building Training Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
2	Minimum 10	7,670.39	7,900.50	8,137.52	8,381.64	8,633.09
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93

Course Title: Understanding the Human Factors of Change Management Training						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
1	Minimum 10	3,835.19	3,950.25	4,068.76	4,190.82	4,316.55
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93

Course Title: Awareness and Certification Process of ISO 9000 (Workshop)						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
1	Minimum 10	3,835.19	3,950.25	4,068.76	4,190.82	4,316.55
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93



1	Minimum 10	3,835.19	3,950.25	4,068.76	4,190.82	4,316.55
	Each Additional Student (Max 20)	278.92	287.29	295.91	304.79	313.93

Course Title: Six Sigma Executive Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
1	Minimum 10	13,495.56	13,900.43	14,317.44	14,746.97	15,189.38
	Each Additional Student (Max 20)	1,349.56	1,390.04	1,431.75	1,474.70	1,518.94

Course Title: Six Sigma Champion Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
2	Minimum 10	13,495.56	13,900.43	14,317.44	14,746.97	15,189.38
	Each Additional Student (Max 20)	1,349.56	1,390.04	1,431.75	1,474.70	1,518.94

Course Title: Six Sigma Green Belt Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
10	Minimum 10	66,187.34	68,172.96	70,218.15	72,324.69	74,494.43
	Each Additional Student (Max 20)	6,557.40	6,754.12	6,956.75	7,165.45	7,380.41

Course Title: Six Sigma Black Belt Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
8	Minimum 10	76,551.23	78,847.76	81,213.20	83,649.59	86,159.08
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Lean Production and Supply Chain Management Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
3	Minimum 15	24,414.28	25,146.70	25,901.10	26,678.14	27,478.14
	Each Additional Student (Max 20)	1,220.69	1,257.32	1,295.03	1,333.89	1,373.90

Course Title: Project Management Workshop with Software Introduction						
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		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
3	Minimum 15	24,414.28	25,146.70	25,901.10	26,678.14	27,478.48
	Each Additional Student (Max 20)	1,220.69	1,257.32	1,295.03	1,333.89	1,373.90

Course Title: Six Sigma/Lean Enterprise Executive Champion Training						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
2	Minimum 10	24,413.26	25,146.65	25,900.02	26,677.02	27,477.33
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Six Sigma/Lean Enterprise Green Belt Workshop (Green Belt Plus Parts 1 & 2)						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
9	Minimum 10	85,879.45	88,455.84	91,109.51	93,842.80	96,658.08
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Six Sigma/Lean Enterprise Black Belt Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
8	Minimum 10	76,552.26	78,848.83	81,214.29	83,650.72	86,160.24
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Introduction to Project Management						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
3	Minimum 15	24,413.26	25,145.65	25,900.02	26,677.02	27,477.33
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Introduction to Probability and Statistics Workshop						
		<u>Price by Contract Year</u>				
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
3	Minimum 15	18,278.35	18,826.70	19,391.50	19,973.25	20,572.44



	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A
Course Title: Probability and Statistics for Engineers and Scientists Workshop						
<u>Price by Contract Year</u>						
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
5	Minimum 15	20,733.95	21,355.97	21,996.65	22,656.55	23,336.25
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

Course Title: Introduction to Reliability Engineering						
<u>Price by Contract Year</u>						
<u>No. of Days</u>	<u>No. of Students</u>	<u>15 May 09-14 May 10</u>	<u>15 May 10-14 May 11</u>	<u>15 May 11-14 May 12</u>	<u>15 May 12-14 May 13</u>	<u>15 May 13-14 May 14</u>
5	Minimum 15	23,796.77	24,510.67	25,245.99	26,003.37	26,783.47
	Each Additional Student (Max 20)	N/A	N/A	N/A	N/A	N/A

PRICE LIST (SIN 874-5 Support Products)

Material Item	Price
Video Tape	5.99 each
Training Manual	34.34 each
Transparencies	4.00 each

Appendix A
List of Service and Distribution Points

VSE CORPORATION

(Corporate Headquarters)
2550 Huntington Avenue
Alexandria, Virginia 22303
(703) 960-4600 VOICE
(703) 960-2688 FAX

VSE CORPORATION

(BAV Division)
2550 Huntington Avenue
Alexandria, Virginia 22303
(703) 317-5200 VOICE
(703) 960-6599 FAX

VSE CORPORATION

6790 Sims, Unit A
Sterling Heights, MI 48313

VSE CORPORATION

(BAV Egypt)
Unit 64903 Box 201
APO, AE 09868

VSE CORPORATION

4493 A Avenue
Long Beach, MS 39560

ENERGETICS, INC.

(VSE Corporation Subsidiary)
7164 Gateway Drive
Columbia, Maryland 21046
(410) 290-0370 VOICE
(410) 290-0377 FAX

VSE CORPORATION

11980 North Lakeridge Parkway Rd
Ashland, VA 23005

VSE CORPORATION

P.O. Box 92
Ladysmith, Virginia 22501-0092
(804) 448-3439 VOICE
(804) 448-3965 FAX

VSE CORPORATION

500 Woodlake Drive, Suite 1
Chesapeake, VA 23320

VSE CORPORATION

Building 259, 7th Division Street
Ft. Hunter Liggett, CA 93928

G&B SOLUTIONS

(VSE Corporation Subsidiary)
1861 Whiele Avenue, Suite 200
Reston, VA 20190

G&B SOLUTIONS

(VSE Corporation Subsidiary)
143 Union Blvd, Suite 900
Lakewood, CO 80228

VSE CORPORATION

1920 Harry Wurzbach, Bldg 1521
San Antonio, TX 78209

VSE CORPORATION

35 Globe Ave
Texarkana, AR 71854-3410

VSE CORPORATION

P.O. Box 4337
Yigo, Guam 96929-4337

ICRC

(VSE Corporation Subsidiary)
421 West First Ave. Ste 200
Anchorage, AK 99501

VSE has over 60 locations worldwide. The largest sites are listed above. We reserve the right to use other offices and/or subsidiaries, groups, or divisions in addition to those listed.

Appendix B **Blanket Purchase Agreement**

Establishing a Blanket Purchase Agreement. The establishment of Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall:

- Inform contractors in the request for proposal (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

Single BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises.

Multiple BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the standard procedures in determining best value between at least three schedule holders, and then place the order with the schedule contractor that represents the best value to meet the agency's needs.

Ordering agencies will review BPAs periodically. Such reviews are usually conducted on an annual basis. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.

An outline of a typical BPA is provided on the following page.



-TYPICAL BPA-

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number GS-10F-0103J, Blanket Purchase Agreements, VSE Corporation agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency Name):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below.

Supply or Service Item	Special BPA Discount/Price

(2) Delivery:

Destination	Delivery Schedule/Dates

(3) The Government estimates that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

Office	Point of Contact

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) **Name of Contractor:** VSE Corporation
- (b) **Contract Number:** GS-10F-0103J

-
- (c) BPA Number:**
 - (d) Special Item Number(s):**
 - (e) Purchase Order Number:**
 - (f) Date of Purchase:**
 - (g) Quantity, Unit Price, and Extension of Each Item** (unit prices and extensions need not be shown when incompatible with the use of automated systems, provided that the invoice is itemized to show the information):
 - (h) Date of Shipment:**

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



VSE Corporation
2550 Huntington Avenue
Alexandria, VA 22303-1499
(877) 456-7479 (Toll Free)

Toll Free Voice: (877) 456-7479

Voice: (703) 960-4600

FAX: (703) 329-4348

Web Site: www.vsecorp.com

E-Mail: gsa-mobis@vsecorp.com

Large Business